

## **ReAIS Quarterly Board Meeting Minutes 4-14-18**

Diane B., Chairman, opened the meeting at 9:06 am with a moment of silence, followed by the Serenity Prayer. A quorum was established: 7 Directors present

**Chairman's Report:** Diane B. thanked our hosts: Beaumont "Downtown AFG". Diane announced that an executive session will immediately follow this meeting to appoint new positions (Chairman; Co-Chairman; Treasurer; Secretary), since nominations and elections for new board members will be held today.

**Secretary's Report:** Secretary, Tish F., stated the minutes of the February 10, 2018 meeting were sent by email on 3-19-18. No additions or corrections to the minutes were stated. The minutes were approved with a unanimous vote.

**Treasurer's Report:** Tish L, Treasurer, presented the Profit/Loss report for January-2018 through March-2018: Beginning Balance was \$1,075.61; Ending Balance was \$858.78. This resulted in operational costs being in the red in the amount of \$216.83. Tish L. encouraged all members to appeal to their groups to make a donation to AIS. Suzanne R. stated that Beaumont's "Brown Bag AFG" contributed \$100.00 to AIS when they consolidated with the Beaumont "Downtown AFG". However, this donation is not included in this quarter's profit/loss statement.

**Office Manager's Report:** Gloria S. was happy to report our new location has generated more walk-ins for book sales and drop-in visits. Preparations are being made for the upcoming Assembly. Gloria announced the Spanish-version of the "Alanon-Alateen Service Manual" will be shipped as soon as translations are completed. An approximate arrival time should be sometime in May 2018.

Regular duties included: posted to QB and weekly deposits; group statements were mailed; website emails have all been answered and addressed; 24-hour phone line has been managed by all of office staff and call forwarding volunteers; there are currently no overdue statements.

A special thanks was given to all volunteer office workers, subs and call forwarding volunteers. Gloria asked we continue to appeal to our groups for volunteers to work in the AIS office and/or to take call forwarding.

Barbara G. requested books for the Assembly be put in smaller boxes, due to the weight of the books. Diane B. announced AIS now has its own dolly for use at Assemblies and other events where literature is being taken to sell. Tish L. offered to donate a "Little Red Wagon" to AIS for hauling materials.

### **Committee and Liaison Reports:**

**AIS Liaison (AISL) Report:** Suzanne R., our AISL, began by sharing her experience at the Area World Service Committee Transition Workshop in Gonzales (held during the last weekend in January). The newly-elected Panel of Area 53 officers and coordinators, plus DRs and AISLs from the Area met with their outgoing counterparts to share their wisdom and offer advice as they began their 3-year terms. Various aspect of our program included: Knowledge-Based Decision-Making; the "Service Manual"; Trustees at WSO; our Texas website.

The Alternate Delegate's Report, given by Mattie T., was of special interest because it pertained to our Literature Distribution Center (LDC). Highlights for GR's to take back to our groups include:

- Free copies of "The Forum" are no longer being sent to groups; urge groups and members to subscribe

- The new 2018-2021 Service Manual is now available; the Spanish translation will be available in May. A complimentary copy of the smaller version “Groups at Work” will be sent to GRs. They can also be downloaded from the website.
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- Several new CAL publications will be out soon:
  - “Understanding and Hope for Parents & Grandparents” (May 2018) - pamphlet
  - “Intimacy in Alcoholic Relationships: A Collection of Al-Anon Personal Stories” ( may be available late this year) – book
  - Untitled: a new reader with focus on Steps, Traditions and Concepts - book
  - “50<sup>th</sup> Anniversary ODAT, Commemorative Edition” – book (available at the International Convention in July, then for the remainder of 2018 while supplies last

The re-alignment of District 5 continues to be in progress. Discussion also continues regarding adding a new position of “Assembly Mentor”. This person would help with the planning of Assemblies a year in advance.

**Webmaster:** Jennifer S. encouraged everyone to contact her with any information your group wants to have published on the website. (Ex: speaker meetings; up-coming events; etc) She also reminded everyone to go to the Texas Al-Anon Website to read “The Beacon”. This publication lets us know what other groups are doing and contains valuable information about what’s going on around the state.

**Nominating Committee:**

Diane B, Chairman, requested a “Point of Order” regarding today’s nominations. The by-laws state ( pg. 7 – 4.3.2 ) : “No less than four weeks prior to the April Corporate Meeting, the Nominating Committee will give notice to the voting members of the Corporation ( Directors and ISRs) of the names on the slate which the Committee is presenting for election as new Directors. Notice may be given electronically or by other means.” Because this did not occur, Suzanne R. made a motion that we set aside this four week notice and vote today on the elections. Tish L. seconded the motion. Motion passed by unanimous vote.

Mary W. explained the process the committee utilized in order to have the current nominees for 2018-2020. The current continuing Board of Directors include: Gerald Burton; Tish Lanza; Diane Bass; Jessica Ebarb; and Nina Worlow will step in and serve until April 2019, due to a vacancy on the current board. The slate of 5 nominees for 2018-2020 Board Members to be voted upon include: CD Woodward; Tish Ferguson; Barbara Joan Shipper; Dawn Singleton; Sharon Mathews.

**Old Business:**

There were no nominations from the floor. Barbara S. made a motion to elect the new board members, as presented by Mary W. Jennifer S. seconded the motion. Motion passed unanimously.

Nina W. made a motion to move the election of a Nominating Committee until the next Board Meeting in order to meet the requirement, stated in the by-laws, that four weeks notice should be given. Tish L. seconded the motion. Motion passed unanimously.

**New Business:**

Diane B. reminded everyone to purchase a copy of the new Service Manual. She encouraged everyone to refer to pg. 66, which lists the responsibilities of AIS, and become familiar with our duties.

Diane B. announced we've been invited to sell Literature at the fall Assembly again in Longview, Texas – Nov 2-4, 2018. She said she told Longview we would be happy to provide literature.

Suzanne R. suggested we add a "Guest Book" at the AIS Office in order to keep a tally of walk-in's. She also suggested as come up with a system to record the number of Call Forwarding calls taken. Diane B. suggested we develop a "thought force" group to discuss and develop this idea. The use of Knowledge-Based-Decision-Making could be utilized to develop this process. Suzanne R. volunteered to lead a "thought-force" group on this issue and will present results at our next meeting.

**Announcements:**

The newly elected AIS Board will meet immediately following this meeting to elect officers. Results will be announced to the group.

Barbara G. announced she has a newly-revised "Rotation List" for future board meetings. Copies were distributed to all in attendance.

Diane B. gave everyone a copy of all the "Dates to Remember" that include significant Al-anon future events:

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|---|--------------------|---------------------|
| ● A Day in Al-Anon – District 2                   | April 21, 2018     | Corpus Christi, TX  |
| ● A.M.I.A.S. Recertify Workshop                   | April 28, 2018     | Cedar Park, TX      |
| ● ETAAA Spring Assembly                           | May 4-6, 2018      | Beaumont, TX        |
| ● 23 <sup>rd</sup> Annual Mouth of Brazos Conf.   | May 18-20          | Lake Jackson, TX    |
| ● Day of Connecting                               | July 5, 2018       | Baltimore, Maryland |
| ● 2018 Al-Anon International Convention           | July 6-8, 2018     | Baltimore, Maryland |
| ● 90 District AA Conference                       | August 17-19, 2018 | Beaumont, TX        |
| ● Fall ETAAA Assembly                             | Nov. 2-4, 2018     | Longview, TX        |
| ● 40 <sup>th</sup> Annual All Tx Al-Anon/AT Conf. | Feb. 8-10, 2019    | Houston, TX         |
| ● 2023 Al-Anon International Convention           | Date TBA           | Albuquerque, NM     |

Next Meeting:      Date: tentatively 7-21-18      Host: Orange "Starting Over" AFG      Place: TBD

Diane B. closed the meeting with the Al-anon Declaration, "Let It Begin With Me"

Respectfully submitted,

Tish F, Secretary

**Minutes from Board of Directors Meeting Following the Corporate Meeting  
April 14, 2018**

Per Bylaws Article 5, Section 5.4.1 “Officers are elected or appointed annually by the Board of Directors when it meets following the April Corporate Meeting, when incoming Directors are elected”

Diane B. ( outgoing Chairman of the Board of Directors) called the meeting to order at 10:38am for the purpose of electing new officers for the Board of Directors for the upcoming year. The current continuing Board of Directors and newly elected Board Members met and elected officers for the 2018-2019 year. The results are as follows:

**The current Board of Directors:**

**2018-2020: Even Years:**

CD W ( 2<sup>nd</sup> term) – Chairman  
Tish F ( 2<sup>nd</sup> term) – Co-Chairman  
Barbara Joan ( 1<sup>st</sup> term) – Treasurer  
Dawn S ( 1<sup>st</sup> term)  
Sharon M ( 1<sup>st</sup> term) – Secretary

**2017-2019: Odd Years:**

Gerald B ( 1<sup>st</sup> term)  
Tish L ( 1<sup>st</sup> term)  
Diane B ( 1<sup>st</sup> term)  
Jessica E ( 1<sup>st</sup> term)  
Nina W – serving out this vacancy until April 2019

Immediately following the election of officers, CD W., Chair, took charge of the meeting. Copies of the “Duties of AIS Board Officers” (By-Laws of AI-Anon Information Services, Inc., pages 10-12) were distributed to the appropriate Board Officers.

The meeting was adjourned.

Respectfully submitted,  
Tish F, Secretary

