

AIS Quarterly Board Meeting Minutes

10-27-18

CD, Chairman, opened the meeting at 9:07 am with a moment of silence, followed the Serenity Prayer. A quorum was established, 12 voting members present.

Chairman's Report: CD noted that the AIS store has two needs: 1. Volunteers Needed to both man the store and to help with call forwarding and 2. A Goal for where we want to be financially. He asked that Barbara S., Treasurer discuss her findings as to where we were financially based on the past 3 years.

From this examination she found that our monthly expenses at the store are around \$450 per month and proposed possibly having 3 months of expenses reserved in the savings account in case we must shut down or due to some other unforeseen circumstance due given that the store currently has negative income every month. She proposed that we would need about \$1400 in savings to cover this which currently we are short of that by around \$300.

Secretary's Report: Jessica E. stated that the minutes from 4-14-18 done by previous Secretary Tish F. were emailed shortly after the meeting. No additions or corrections to the minutes were stated and the minutes were approved by a unanimous vote.

Treasurer's Report: Barbara S. distributed her Profit and Loss statement for September 2018 along with a Group Contribution Comparison for the years 2012-2018. Total Income was listed as \$442.61 and Total Expenses in the P&L were listed at \$600.19 resulting in Net Income at \$-383.83. The beginning bank balance was \$2178.94 and ending balance was \$1005.57.

Barbara S. also stated the signature card at the bank was changed adding herself and removing Joann and that this is working well. She went on to explain the Group Contribution Comparison and proposed we look at the groups that had contributed nothing and have a volunteer reach out to those groups to either educate them on giving or find out if they're able. Suzanne R. proposed that we take into consideration the level of attendance of these groups because that has a direct effect on how much they're able to give. Barbara S. then noted the groups with arrows beside them which showed the groups that we could potentially reach out to. Different members from the meeting shared their insight into the groups that they knew, and it was reported that Cleveland Oasis was a very small group, that Courage to Change did not participate, that Discovering Choices was struggling as well as Jasper Seekers although Diane B. said she could talk to Jimmy about this one. It was also noted that both Renacer & Siempre were small, but the GR said they would speak with the Treasurer about it.

Office Manager's Report: Gloria S. was not present, but it was reported that total sales from the 90th District AA Conference held on August 17-19 in Beaumont were \$781.88.

Regular duties included: posting to QB and weekly deposits, sending out group statements (no outstanding accounts at this time), answering website emails, placed 1 order for the new book "Intimacy in Alcoholic Relationship", 1 order for the "Limited Commemorative 50th Anniversary ODAT", 1 Spanish order and 2 English orders, answered calls to the office for meeting information, sent AIS end of month bills out for payment, and reconciled the bank statement. She also sent out an order to cover the Fall ETAAA Assembly November 2-4 in Longview. The new book "Intimacy in Alcoholic Relationship" is

currently on back order. Spanish version of the Service Manuals is still on backorder. She also wanted to give a special thank you to all the AIS office volunteers as well as those who answer all the Call Forwarding phone calls.

AIS Liaison (AISL) Report: Suzanne R. began by explaining what her role is and what she does as AISL. She explained she goes to area events for us and brings that information back to us.

She reminded everyone of the new location on 4224 College Street and reminded everyone to stop by and visit. She expressed special thanks to Tish for the photo collage from the recent District meeting as well as for the beautiful lettering of the steps and traditions she did for the new office. She also provided updates on the Conference Approved Literature and said the area needs sharing from members for a new reader and encourage this information be brought back to the groups. The sharings may include how The Forum has helped them. She shared we would also have a literature table at the Longview event which can help us bring some profit back to the District.

Webmaster: Jennifer S. shared that she added minutes to the website, archived old minutes, and also added a way to sign up for volunteering. She mentioned there is a short training video if you're new or haven't volunteered before that will need to be completed. She also mentioned a Post Office app that she would like GR's and group members to possibly sign up for so they can stay updated. She also proposed the bylaws being added to the website. A motion was made for the bylaws to be added by Barbara S. and seconded by Candi G.

Nominating Committee: It was reported that all members were contacted and that we will have a nomination list by the January meeting.

Audit Committee: Candi G reported that all members were on board and that they would be ready to present in January. The audit date has been set for November 14th.

Budget Committee: Tish L. was not present, but Nina raised some questions on the previous budget and it was clarified that there was some confusion as to why the public outreach was showing a -\$25.00 balance due to a posting error and that it needs to be updated. It was also questioned if there was a \$120 annual contribution to the WSO. Nina stated the updated budget will be presented in January.

Bylaws: Diane B. stated there was no progress yet done with this but that it will be presented in January.

Committee on Fundraising Ideas: Diane B had several ideas which included progressive dinners where we visit different homes for food/fellowship and proposed a spiritual retreat for Spring 2019. This retreat would have different speakers with topics pertaining specifically to developing a spiritual life. A spaghetti supper, raffle, and "unfun" fundraiser were also discussed. She asked everyone to continue with ideas with early spring as the target date for the event.

Old Business: No old business was discussed.

New Business: Barbara was thanked for taking on the check signing job. There was no other new business.

Announcements: Announcements were skipped due to running behind schedule.

Next Meeting: 12-1-18 Time: 9:00 am-10 am Place: 1555 S. 23rd St Beaumont Host:

CD closed the meeting with the Al-Anon Declaration, "Let It Begin With Me".

Respectfully Submitted,

Jessica Ebarb, Secretary