

MINUTES
AIS QUARTERLY CORPORATE MEETING
JANUARY 18, 2020
(Joan R.'s home, Beaumont, TX)

Barbara Joan S. , Chairman, opened the meeting at 11:20 a.m. with a moment of silence followed by the Serenity Prayer. A quorum was established: 6 Directors present.

Secretary's Report:

Chairman stated the minutes presented by Tish F. of the October 19, 2019 Board Meeting were sent by email. There were no additions or corrections. Tish F. made a motion to accept the minutes. Sharon M. seconded the motion. Motion passed. Emily C. has agreed to take the minutes for today's meeting.

Chairman's Report:

The new Office Manager – Greg – is working Tuesday's only. Gloria is training him and will substitute for him. Barbara Joan expressed sincere appreciation for Gloria's extra time and effort required for this transition. Gloria has worked many extra unpaid hours. Chairman recognized and thanked Sal who built additional shelves and cabinets providing more display space at no cost of labor – only materials.

Barbara acknowledged that Connie L., a long-term volunteer, is moving to another state and she will be missed.

The office is still in need of volunteers.

Treasurer's Report:

Tiffany H., Treasurer, presented the report. As of December 31, 2019 we have a balance of \$2421.95 in checking and \$734.66 in savings. We have received several individual donations in January as well as some group donations. The profit and loss report presented included the 12 months of 2019 – January – December.

There was a discussion about the ability to accept online donations and Jennifer agreed to look into that possibility.

Tiffany reminded everyone to request their groups make quarterly donations.

Recognition and thanks were made to those volunteers who donated their time to sell literature at the Tyler Assembly and a suggestion was made to reimburse volunteers for their mileage.

Office Manager Report:

Gloria S. gave the report for Greg. She will be working 1 time a month for Greg. \$1370.13 was made at the Tyler Anniversary event.

There were 7 orders from the Fall Assembly in Victoria and made \$1585.00. We now have Spanish Service manuals. There were numerous regular duties completed which Greg included in his report – as submitted.

And as always – volunteers are still needed. Big thanks were made to all who volunteer in the office, accepting the call forwarding calls and selling literature at area meetings. At the meeting Gina B. volunteered to work and Candy volunteered to take call forwarding Thursday – Tuesday. Barbara S. can set up call forwarding remotely. Misc. items we sell are at a 100% profit because they were donated by a member.

New service manuals are coming out the end of January and Spanish groups and all groups will be mailed one free of charge.

Liaison's Report:

AIS Liaison: Suzanne R., AIS Liaison, reported that we met our financial obligations but our main challenge is the need for volunteers. We need volunteers for Monday, Wednesday and every other Thursday. We can split the shifts to make it easier on Volunteers. We currently are only staffed on Tuesdays and every other Thursday. Pass the word in your groups.

Regarding our literature – the Service Manual in English, Spanish and French is now downloadable from the national website. The Forum is always looking for personal stories and/or photographs. The Just for Tonight bookmarks are popular.

AA's International Convention will be held in Detroit, MI this summer. Suzanne will be attending the Area World Service Committee meeting on Feb. 1.

Reminder of our websites for a wealth of information:

District 8: setxalanon.org

Texas East: texas-al-anon.org

World Service: al-alon.org

Suzanne's term ends in November and her replacement will need to be re-elected in October. The duties include: 4 district meetings, 4 AWSC meetings, submitting reports. Cannot be a double winner.

Standing Committee Reports:

Bylaws Committee: No report but Barbara S. stated that Board Approval for Committee Guidelines hasn't occurred. Nina W. commented there was no "effective date" when the by-laws were approved.

The new Bylaws (which require only 7 directors) still need Dawn's signature. Barbara S. will look into this.

Nominating Committee: no report. Needs 3 volunteers, 1 can be Al-Anon member at large.

Auditing Committee: no report. Diane and Nina volunteered.

Budget Committee: No report.

Special Committee Reports:

Webmaster: Jennifer asked for feedback on the website and stated she will look into possibly using Pay Pal for online contributions.

Diane B. said that the Tyler group is selling Al-Anon literature on a limited basis to meet immediate needs.

Fundraising: Diane urged the group to support the Concept Workshop on March 28th and also help recruit volunteers and donations. She wants us to sell literature at other places which enables us to buy in bulk to cut costs.

Old Business:

District will put on a Concepts Workshop as a fundraiser for AIS.
Need volunteers for Standing Committees. Diane and Nina volunteered for Auditing Committee.

New Business:

The new office manager is Greg Gondron. Gloria S. will sub for Greg as needed. They will split the pay.

Need office volunteers. Gina B. volunteered.

Next Meeting: April 25, 2020 at Diane B.'s home, Warren, TX.

[note: due to covid19, this meeting was cancelled. There was no quarterly meeting.]

Meeting adjourned at 12:30 pm.

Respectfully submitted,
Emily C.